

ATTACHMENT “C” TO THE REGULATIONS OF THE UNIVERSITY RESIDENCE
CENTER OF GEOTECHNOLOGIES – UNIVERSITY OF SIENA
RULES OF CONDUCT, PROHIBITIONS AND OBLIGATIONS OF THE ALLOTTEES

1. Obligations of the allottee

The allottee of the accommodation, including guests and those using the accommodation as a hostel, must fully comply with the rules of the University Residence of the Center of Geotechnologies of Siena University (hereafter referred to as CGT) of which this attachment is an integral part.

In particular, emphasis is given to

- Correctness and respect for other allottees;
- Punctuality in payments;
- Respect for the delivery and return procedures of the apartments;
- Compliance with the provisions set to ensure the good condition of the apartments, safety, and civil coexistence among the allottees;
- Proper use of the premises and their furnishings to maintain them in good condition;
- Maintaining order, cleanliness, hygiene, and decorum in the assigned apartment, both in the assigned room and in the shared areas of the apartment;
- The need to dispose of garbage at least every two days in the designated bins provided by the Municipality of San Giovanni Valdarno, located outside the Residence.

2. Prohibitions for the allottee

The allottee must not engage in any behaviour that prevents good coexistence within the Residence.

In particular, the followings are prohibited:

- a) Smoking in all areas, including rooms;
- b) Possession of weapons, explosives, corrosive, poisonous, or flammable materials; possession of weapons and explosives results in immediate expulsion from the Residence with no possibility of re-admission;
- c) Possession and use of any type of narcotic substances; possession and use of drugs lead to immediate expulsion from the Residence with no possibility of re-admission;
- d) Organizing gambling;
- e) Disturbing other allottees, especially with noise from 11:00 PM to 8:00 AM. The volume of the TV and radio must not disturb other allottees or neighbours;
- f) Placing any objects on windowsills;

- g) Placing clotheslines or other drying tools in a way that obstructs passage, either inside the apartments or in the shared areas of the Residence and CGT;
- h) Hanging/shaking clothes, sheets, mattresses, pillows, rugs, towels, tablecloths, etc., on the stair landings and from the windows;
- i) Leaving rubbish in the shared areas of the Residence and throughout the CGT premises;
- j) Dirtying, cluttering, or occupying stairways and other places in a way that obstructs passage;
- k) Writing on or permanently dirtying tables, other furniture, and surfaces in rooms and shared areas;
- l) Hanging pictures, posters, and comparable items that damage wall surfaces;
- m) Moving, disassembling, modifying, or otherwise altering the furnishings;
- n) Altering the equipment and appliances in the apartments;
- o) Intervening, tampering with, or modifying the Residence's systems (electrical, plumbing, etc.), including the heating thermostat and the heating control panel. Interventions on the systems can only be carried out by personnel authorized by CGT;
- p) Introducing or using multiple plugs, stoves, or heaters;
- q) Using electrical equipment that does not comply with current safety regulations in Italy;
- r) Throwing materials that could clog the pipes into the drains (bathroom, kitchen, etc.). In case of blockage in the internal part of the apartment's drainage system, the cost of repairs will be charged to the allottees;
- s) Adding extra beds in the rooms, even temporarily;
- t) Hosting unauthorized persons in the rooms without CGT's permission, or in violation of the University Residence's regulations;
- u) Introducing animals into the Residence. An exception is made for small animals belonging to allottees who have been assigned apartments exclusively and have prior authorization from the President.

3. Environmental policy

1. CGT adheres to initiatives promoted by national, communitarian, and international institutions in defence of the environment.
2. Believing that environmental protection and ecosystem preservation should not be solely the responsibility of institutions but a duty of everyone, CGT encourages allottees to adopt environmentally respectful behaviour, aimed at optimizing and conserving natural resources.
3. To this aim, small measures are recommended to help reduce waste and pollution; for example:
 - Reducing water consumption for personal washing, laundry, and dishwashing;
 - Saving electricity by turning off lights when leaving a room, turning off electrical appliances when not in use;
 - Sorting waste using the bins provided inside the apartments and the municipal bins located outside CGT.

4. Complaints/Suggestions

1. Any complaints regarding the quality or the manner of service delivery, as well as any messages or suggestions, should be submitted via email to CGT (collegiocgt@unisi.it).